

# BATTELLE Education

## College Ready Literacy 2015-2016 Application

Thank you for your interest in College Ready Literacy. College Ready Literacy supports teachers in shifting their instructional practices by implementing the Literacy Design Collaborative (LDC) framework. The series is open to teams of teachers and administrators interested in embedding disciplinary literacy practices throughout their curriculum.

**Applications for the 2015/2016 series must be [submitted online](#) and are due by June 26, 2015.**

Prior to applying, please be sure to read through our [eBook](#) which outlines the program and covers important topics such as "who should attend?" and "what do participants need to know ahead of time?"

The summer overview session dates are August 5-6, 2015 in Columbus, Ohio. Quarterly follow-up sessions will be scheduled in October 2015, March and June 2016 with locations to be determined based on registrations.

The cost to participate is based on your team size. The costs are outlined below. Additionally, participants will be expected to cover the cost of travel to/from the full group sessions.

Notice of application status and job embedded dates will be delivered by July 8, 2015.

If you have any questions, contact Kelly Gaier Evans at [gaierk@battelle.org](mailto:gaierk@battelle.org) or 614-424-5548. More information can be found at [www.osln.org](http://www.osln.org).

# BATTELLE Education

You will need the following information to complete your online application:

Applicant Information*	School/District information	Attendee information
<ul style="list-style-type: none"> <li>• First Name</li> <li>• Last Name</li> <li>• Current position</li> <li>• Preferred email address</li> <li>• Preferred phone number</li> </ul> <p><i>*Should be completed by the school principal, district administrator, or their designee.</i></p>	<ul style="list-style-type: none"> <li>• District name</li> <li>• List of each school you plan to have participate.</li> <li>• Mailing address</li> </ul>	<ul style="list-style-type: none"> <li>• Total number of participants (this total should include both teachers and administrators)</li> <li>• Name of each participant</li> <li>• Position of each participant</li> <li>• Email address for each participant (<i>please double check email addresses for accuracy</i>)</li> </ul>

## Registration options and costs

Options	Description	Cost per person
Small Team* 1-5 participants	<p>This option includes the five (5) day training series outlined in the <a href="#">College Ready Literacy eBook</a>.</p> <p>*Provision of the training is dependent upon receipt of a minimum number of interested registrants.</p>	\$1,700.00
Small/Medium Team* 6-10 participants	<p>This option includes the five (5) day training series outlined in the <a href="#">College Ready Literacy eBook</a>.</p> <p>*Provision of the training is dependent upon receipt of a minimum number of interested registrants.</p>	\$1,600.00
Medium/Large Team 11-15 participants	<p>This option includes the five (5) day training series outlined in the <a href="#">College Ready Literacy eBook</a>.</p>	\$1,500.00
Large Team 16-20 participants	<p>This option includes the five (5) day training series outlined in the <a href="#">College Ready Literacy eBook</a>.</p>	\$1,400.00
Other	<p>Do you have a larger team or a request for training outside of Ohio?</p> <p>Please contact Kelly Gaier Evans at <a href="mailto:gaierk@battelle.org">gaierk@battelle.org</a> with questions.</p>	Available upon request.

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## Payment

Payment must be received within 30 days of receiving the invoice and should be made payable to "Battelle Education." Please include both your school/district name and "2015-2016 College Ready Literacy by Battelle Education" in the memo field of the check. You may send checks to: Battelle Education, Attn: Kelly Gaier Evans, 505 King Avenue, Room A-2-003 Columbus, OH 43201.

If your district requires a purchase order (PO) to make payment, please note the PO is accepted for funding administration only; terms and conditions included with the PO are not applicable to this order. Please send POs by fax or email to Kelly Gaier Evans at [gaierk@battelle.org](mailto:gaierk@battelle.org) or 614-458-5548 (f).

## Cancellations and Substitutions

After invoices have been processed, all cancellations, substitutions, and requests for refund must be submitted in writing via email to arrive at Battelle Education by July 18, 2015. All cancellations will incur a \$250 fee. For more information, please refer to the event web page.